

## **South Cambridgeshire District Council**

Minutes of a meeting of the Civic Affairs Committee held on  
Thursday, 10 June 2021 at 10.00 a.m.

**PRESENT:** Councillor Anna Bradnam – Chair  
Councillor Dr. Claire Daunton – Vice-Chair

**Councillors:** Dr. Martin Cahn Nigel Cathcart  
Mark Howell Dr. Aidan Van de Weyer  
Heather Williams

**Officers:** Patrick Adams Senior Democratic Services Officer  
Andrew Francis Electoral Services Manager  
Louise Lord Development Officer  
Rory McKenna Monitoring Officer

Councillors Cllr Geoff Harvey and Cllr Brian Milnes were in attendance remotely, by invitation.

### **1. Apologies for Absence**

Apologies were received from Councillor Henry Batchelor. Councillor Geoff Harvey was in attendance remotely as a substitute.

### **2. Declarations of Interest**

Councillor Heather Williams declared a non-pecuniary interest as she knew members of Bassingbourn Parish Council who may be affected by a complaint detailed in agenda item 5.

Councillor Nigel Cathcart declared a non-pecuniary interest as he knew members of Bassingbourn Parish Council who may be affected by a complaint detailed in agenda item 5.

Councillor Mark Howell declared a non-pecuniary interest in agenda item 4 as his son had an interest in Dale Manor Business Park, which was in the affected area.

### **3. Minutes of Previous Meeting**

The minutes of the meeting held on 25 March 2021 were agreed as a correct record, subject to the amending of the word “compliant” to “complaint” in the first sentence of the second paragraph of minute 6.

### **4. Babraham and Sawston Community Governance Review**

The Development Officer presented this report, which provided the details of the consultation on stage two of the Sawston and Babraham Parish Boundary Community Governance Review. She explained that of the 48 responses received, 85% had supported the proposed change and 15% had opposed it. In response to questioning, she explained that the number of responses received was typical for a consultation of this type and that the review was promoted by flyers to all residences in Babraham and Sawston,

online and via social media. She advised that whilst residents were encouraged to respond online, they could access hard copy documents on request.

Councillor Brian Milnes, Local Member for Sawston, stated that the proposed boundary change was straight forward and a large majority of local residents supported it. He thanked the officers for their work.

Members of the Committee made the following points:

- The cooperation between the two parish councils on the boundary change should be welcomed.
- The consultation had shown conclusive support for the boundary change.
- The proposed border followed an obvious boundary line.

Councillor Heather Williams proposed and Councillor Mark Howell seconded the recommendations that the Committee recommend to Council that the proposed boundary be adopted and the Local Government Boundary Commission for England be requested to realign the ward boundaries between Sawston and Duxford so that they remain aligned with the new parish boundary.

A vote was taken, and the Committee unanimously

**Recommended to Council that**

- A)** A new parish boundary between Sawston and Babraham (as proposed by Sawston Parish Council) be adopted (as presented in Appendix B)
- B)** A formal request be made to the Local Government Boundary Commission for England to realign the District Council ward boundary between Duxford and Sawston wards so that they remain aligned with the new parish boundary.

## **5. Update on Code of Conduct Complaints**

The Monitoring Officer explained that since the report had been published three additional Code of Conduct complaints had been received, (one of which had been validated) including a complaint about a District Councillor.

The Committee **Noted** the report.

## **6. Date of Next Meeting**

Thursday 9 September at 10am.

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**The Meeting ended at 10.25 a.m.**

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